

STAFFING COMMITTEE

MINUTES OF MEETING HELD ON THURSDAY 27 AUGUST 2026

Present: Cllrs Shane Bartlett, Spencer Flower and Nick Ireland

Officers present (for all or part of the meeting):

Kate Critchel (Senior Democratic & Governance Services Officer), Emma Harris-Cormack (HR Business Partner) and Catherine Howe (Chief Executive)

18. Apologies

No apologies for absence were received at the meeting.

19. Election of Chair

It was proposed by Cllr S Bartlett and seconded by Cllr S Flower

Decision

That Cllr N Ireland be elected the Chair for the remainder of the meeting.

20. Declarations of Interest

No declarations of disclosable pecuniary interests were made at the meeting.

21. Appointment of Corporate Director - Planning

The committee received a report setting out the recruitment campaign and the process for the selection of the Corporate Director for Planning.

22. Urgent items

There were no urgent items to report.

23. Exempt Business

It was proposed by Cllr N Ireland and seconded by Cllr S Flower

Decision

That the press and the public be excluded for the following item(s) in view of the likely disclosure of exempt information within the meaning of paragraph 3 of schedule 12 A to the Local Government Act 1972 (as amended).

24. **Appointment of Corporate Director - Planning**

The committee interviewed five shortlisted candidates for the post. Each candidate participated in a question-and-answer session. The committee members independently assessed and scored each candidate's performance.

Following the interviews, the committee received feedback from the stakeholder panel meeting in respect of each candidate. Following deliberations the committee reached a decision.

It was proposed by Cllr S Flower and seconded by Cllr N Ireland

Decision

- (a) That the preferred candidate be appointed to the position of Corporate Director of Planning.
- (b) That authority be delegated to the Executive Director for Economy & Environment to finalise terms and conditions of employment.

Post meeting note:

The Panel determined that one candidate was appointable and an offer was made. However, the candidate has since chose not to accept the offer. Consequently, a further recruitment and selection process would be required to be undertaken.

Duration of meeting: 8.45 am - 4.42 pm

Chair

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